Bligh Park Public School
Virtual Classroom Policy

Introduction

Bligh Park Public School is committed to supporting the continuity of student learning with the use of digital technologies. This document outlines the protocols for accessing online learning, the virtual learning platforms to be utilised and the roles and responsibilities for staff, students and parents/ carers. The 'virtual classroom policy' works in partnership with the 'acceptable use of digital technologies policy' to ensure students are accessing, communicating and using digital technologies in a safe, respectful and responsible manner.

The following guidelines are designed to support the continuity of learning with consideration of students' access to technology and internet, equitable learning both at home and at school, communication of learning tasks to students and provision of teacher feedback on work completed.

Positive behaviour for learning (PBL) expectations

Safe	Respectful	Responsible
- Students are expected to use their electronic devices in a safe, respectful manner at all times. - For students' safety, unique logins, passwords and class-codes are not to be shared with anyone else. - Students should not share private information of themselves or others. - Students should speak to a trusted adult about any concerns that arise online, including the conduct of others.	Students communicate with their teacher and peers in a polite, kind and respectful manner at all times.	- Students should engage with online learning platforms and be responsible for their own learning. - Students should take care of themselves by balancing time on electronic devices with physical activity and social interaction.

Electronic devices are to be used in an appropriate manner at all times. Video, photography and audio recordings may only be used for educational purposes with adult permission and supervision. Student breaches of the privacy act or the possession of inappropriate content will be taken seriously and reported to police.

It is expected that students comply with the above PBL expectations at all times. Student breaches of these guidelines will result in consequences in accordance with the Bligh Park Public School student wellbeing policy.

Roles and responsibilities

Teacher

- Develop and deliver high quality student learning experiences
- Monitor completion of learning tasks.
- Communicate with and provide timely feedback to students.

Parent/carer

- Provide an environment conducive to learning (safe, supervised and quiet space).
- Engage in conversations with your child on learning tasks, assignments, assisting with clarification where necessary.
- Support the school in ensuring your child behaves in accordance with the expectations outlined in this document.
- Monitor your child's time spent engaged in online and offline learning.
- Support emotional wellbeing by providing ample room and time for physical activity, social interaction and play.

Students

- Check for learning tasks and clarify any assigned work with teacher or parent/carer.
- Engage in learning tasks to the best of your ability.
- Submit learning tasks in accordance with provided timeline and/or due dates.
- Ensure own social and emotional wellbeing by maintaining healthy cyber habits.
- Follow the acceptable use of online resources guidelines, remembering digital footprints will be monitored by the NSW Department of Education.
- If you see inappropriate online behaviour, report it immediately to a teacher or your parent/carer.

Students may have access to the following resources/virtual platforms to support the continuity of student learning online:

- SeeSaw
- Google Classroom
- Google Learning Suite
- Microsoft Office 365
- Zoom
- Sound Waves
- Typing Club
- Studyladder

- Story Box Library
- Storyline Online
- Prodigy
- Essential Assessment
- My Numeracy
- Microsoft Teams